July 7, 2004

To: Berkeley Northside Research Group--Faculty and Staff
    All UCB Travelers and Travel Arrangers

Fr: Glenda Smith, via UC Travel
Re: New YCAL Fares

The State of California Department of General Services has negotiated
new YCAL fares for the 2004-2005 fiscal year. The YCAL program has
grown substantially to include not only United and Southwest, but
American, Delta and America West. The cities covered under this
contract have grown too, not only increasing the number of out of state
destinations but the number of international destinations as well. You
can find the YCAL cities and fares at
http://www.ofa.dgs.ca.gov/Services/AirFare.htm.

YCAL fares can be purchased only through the CTS (Central Travel
System) program and the preferred University travel agency, Navigant.
Navigant can be contacted in several ways:

Phone:  800-728-4918
Fax:    510-315-3205
E-mail: CAL@sw.navigant.com

These fares represent a savings for all campus departments. The
University achieves cost savings through these fares as they are
unrestricted, fully refundable, offer last seat availability and are
for travel in either direction of the city pair indicated. All
University travelers are encouraged to consider YCAL fares when making
their travel plans, particularly if those plans are subject to last
minute changes or cancellation. In the event that a lower fare is
found, the traveler is encouraged to obtain that fare if it is within
the business need and in the best interest of the University.

Please contact the Travel Department at 510-643-5652 or at
travel@berkeley.edu if you have any questions regarding YCAL fares.

Joseph Knowles
Travel Manager, Financial Services

461 University Hall 1100
Berkeley, CA  94720
Phone:  (510)642-0438
Fax:      (510)643-0234